

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL
MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE,
MARSDEN, SASKATCHEWAN ON THURSDAY, NOVEMBER 9, 2023.**

Present **Reeve:** Brian Graham
Councillors: Division 1 – Travis Lindsay
 Division 2 – Ben Graham
 Division 3 – Norman Wright
 Division 4 – Jason Paterson
 Division 5 – Brian Nattress
 Division 6 – Roland Koch
CAO: Joanne Loy

Call to Order Reeve Brian Graham called the meeting to order at 8:14 a.m.

There were no conflicts of interest declared.

In Camera **23/229 KOCH:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 8:15 am.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Attendees at the in-camera session: Reeve Brian Graham, Councilors Lindsay, Graham, Wright, Paterson, Nattress, and Koch. Employees attended as follows:

Les Stourac: 8:15 – 8:33 am

Mel Letkeman: 8:34 – 9:10 am

Carrie McGladdery: 9:12 – 9:28 am

James Czerniak: 9:40 – 10:20 am

Out of Camera **23/230 GRAHAM:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 10:20 am.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Delegate: Karl Koch, RM APAS Representative, 10:22 – 10:53 am

Delegate: James Czerniak, Foreman, 10:22 am – 1:13 pm

Minutes **23/231 GRAHAM:** That the minutes of the Regular Meeting on October 5, 2023 be adopted as circulated.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

State-ment **23/232 LINDSAY:** That the Statement of Financial Activities for October 2023 be accepted as presented.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Accounts 23/233 **PATERSON:** That the accounts to November 9, 2023 be authorized for payment and that a list of cheques numbered 22747 to 22777 inclusive and including EFT Payroll deposits and online Remittances totaling \$575,937.64 be annexed to and form a part of these minutes.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Weed/Pest Applicants 23/234 **LINDSAY:** That the Reeve and Foreman interview the selected applicants for the Pest Control Officer and Weed Inspector positions.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

SARM EH&D 23/235 **PATERSON:** That the RM of Manitou Lake No 442 renew the Extended Health Benefits at Level 2 and Dental Benefits at Level 5 for Council and Staff for 2024.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

PSIP Renewal 23/236 **NATTRESS:** That the Property Self-Insurance Program be renewed for 2024, with increases to Mobile Equipment as recommended by the Foreman.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Liability Renewal 23/237 **KOCH:** That the RM of Manitou Lake renew the Liability Insurance with an Excess Liability Insurance for a total of \$5 Million Liability under the SARM Liability Self Insurance Program for 2024.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Disability Coverage 2024 23/238 **B GRAHAM:** That an application for disability coverage under the employees plan for 2024 be based on wages/salary estimates for James Czerniak \$108,740.00, Les Stourac \$95,000.00, Mel Letkeman \$55,000.00, Kevin Bossert \$45,000.00, Carrie McGladdery \$48,880.00, and Joanne Loy \$110,790.00.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

BOND 23/239 **LINDSAY:** That the RM of Manitou Lake No 442 renew the Fidelity Bond for the year 2023 with coverage of \$50,000.00, registered mail coverage of \$50,000.00 and money and securities coverage of \$2,500.00 at a cost of \$155 plus taxes.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

CTP Declaration **23/240 GRAHAM:** That the RM of Manitou Lake No 442 authorize the Reeve and CAO to sign and submit the Annual Clearing the Path Corridor Statutory Declaration for Grid 675.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Ducks Unlimited **23/241 LINDSAY:** That the RM of Manitou Lake #442 hereby acknowledges the Ducks Unlimited Conservation Easement on NE 24-44-28-W3M.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Correspondence **23/242 PATERSON:** That the following list of correspondence having been read be filed:

- SARM – RURAL DART OCT 10, 17, 20, 31
- SARM – RURAL BROADBAND
- SARM – IN OTTAWA
- SARM – EHD RENEWAL
- SARM – PSIP RENEWAL
- SARM – LSIP & EXCESS RENEWAL
- SARM – CTP STATUTORY DECLARATION
- PLANT HEALTH NETWORK NEWSLETTER
- APAS – UPDATE
- NCTPC – WORKSHOP FEB 27 EDAM – DECISION MAKING, GOVERNANCE, RISK
- GOV'T RELATIONS – 2024-25 ROAD MAINTENANCE RATES
- GOV'T RELATIONS – 2024-25 GRAVEL EXTRACATION RATES
- CUT KNIFE RCMP – STATS
- WCMGC – MINUTES
- HELP INTERNATIONAL TREE SHELTERBELT PROGRAM
- SAW – NEWLSETTER
- HEADWATER EQUIPMENT – SANY GRADER
- MULTICULTURAL COUNCIL OF SASK – MULTICULTURAL WEEK
- DUCKS UNLIMITED EASEMENT – NE 24-44-28

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Council recessed for lunch from 12:02 to 12:52 pm.

Gravel Bylaw **23/243 NATTRESS:** That Bylaw No.7-2023 being a Bylaw to Set the Rates for the Extraction of Gravel be introduced and read a first time.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

G Graham **23/244 LINDSAY:** That Gary Graham be advised that there are liability concerns with the RM plowing, grading, gravelling, etc on the lease road that is through SE 17-44-26-W3M due to the proximity of the well heads to road edge and the lease road is private property, the RM is not required to build access to a house when the quarter already has access, specifically SW 17-44-26-W3M, has access off of RGE RD 3265.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

In Camera 23/245 **NATTRESS:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 1:13 pm.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Attendees at the in-camera session: Reeve Brian Graham, Councilors Lindsay, Graham, Wright, Paterson, Nattress, and Koch and employee Kevin Bossert.

Out of Camera 23/246 **WRIGHT:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 1:33 pm.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Seasonal Roads 23/247 **NATTRESS:** That the RM remove plowing of Unmaintained Seasonal Roads from the winter maintenance plans.

FOR: B Graham, Lindsay, Graham, Paterson, Nattress, Koch
AGAINST: Wright

Carried

Stale Checks 23/248 **NATTRESS:** That the following checks be written off and not be reissued due to being stale dated: #22131 May 5, 2022 \$73.49, 22257 August 4, 2022 \$85.43, 22391 Dec 9, 2022 \$250.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

SaskTel 2-45-26 23/249 **KOCH:** That the RM of Manitou Lake acknowledge that SaskTel is moving a pedestal from the field to the edge of the right of way by NE 2-46-25-W3M.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Approach 36-44-28 23/250 **PATERSON:** That the request for a second approach into 12-36-44-28-W3M by Korey Gray to access the dugout be approved providing the approach is a minimum of 10 meters wide and a culvert be installed.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Pipeline Develop 20-44-27 23/251 **PATERSON:** That the pipeline development notification from Hemisphere Energy for a pipeline tying wells in N ½ 20-44-27-3 be acknowledged.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Pipeline Develop 20-44-27 **23/252 PATERSON:** That the pipeline development notification from Hemisphere Energy for a pipeline tying wells in NW 20-44-27-3 be acknowledged.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Approach 13-20-44-27 **23/253 LINDSAY:** That Hemisphere Energy's request to construct an approach off of RGE RD 3275 into 13-20-44-27 for a Battery Site be approved providing that the approach has an asphalt apron off of the RM road with a minimum of 100 meters of gravel beyond the apron, has a 15-meter top, a minimum 400mm culvert is installed, the IRUA is signed, and all other standards as set by Saskatchewan Ministry of Highways and Transportation are followed.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Utilize Approval 20-44-27 **23/254 PATERSON:** That Hemisphere Energy's request to utilize an existing approach to 10-20-44-27-W3M be approved providing that the approach has an asphalt apron off of the RM road with a minimum of 100 meters of gravel beyond the apron, has a 15-meter top, a minimum 400mm culvert is installed, the IRUA is signed, and all other standards as set by Saskatchewan Ministry of Highways and Transportation are followed.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Utilize Approval 20-44-27 **23/255 PATERSON:** That Hemisphere Energy's request to utilize an existing approach to 11-20-44-27-W3M be approved providing that the approach has an asphalt apron off of the RM road with a minimum of 100 meters of gravel beyond the apron, has a 15-meter top, a minimum 400mm culvert is installed, the IRUA is signed, and all other standards as set by Saskatchewan Ministry of Highways and Transportation are followed.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Utilize Approval 2-47-25 **23/256 LINDSAY:** That West Lake Energy's request to utilize an existing approach to 13-2-47-25-W3M be approved providing that the approach is graveled at minimum 100 meters back from the RM road, has a 15-meter top, a minimum 400mm culvert is installed, the IRUA is signed, and all other standards as set by Saskatchewan Ministry of Highways and Transportation are followed.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Pipeline Cross 2 to 3-47-25 **23/257 LINDSAY:** That West Lake Energy's request to cross the undeveloped road allowance from 2 to 3-47-25-W3M be approved providing all crossings are a minimum of 2.5 meter below ditch bottom, and the work area must be returned to the previous condition, if the RM rebuilds, widens, surfaces, or does any other work to the road in the future, the Company that owns the pipeline will be responsible for any costs and or liability associated with the pipeline being in the RM road allowance including but not limited to day lighting of the pipeline and moving of the pipeline.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Winter Weights **23/258 B GRAHAM:** That the RM of Manitou Lake opt out of the Ministry of Highways Winter Weight Program for 2023-2024 Winter.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Sand & Plow **23/259 NATTRESS:** That McIntosh Construction be advised that the RM Manitou Lake requests them to do the plowing and sanding on HWY 675 pavement, Pavement on RGE Rd 3271 between TWP Rd 444 and 450, and Pavement on RGE Rd 3275 between TWP Rd 440 and 450 for the 2023/2024 winter season as weather requires.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Rock Picker **23/260 WRIGHT:** That the RM of Manitou Lake accept the quote and trade-in offer for a new 2023 Degelman RP600 Rock Picker for a selling price \$43,708.89 less trade-in of \$26,000 for the 2010 Degelman RP6000 Rock Picker plus taxes.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Foreman Report **23/261 PATERSON:** That Council accepts Foreman James Czerniak's written report as circulated and that it be filed.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Weed Insp Report **23/262 PATERSON:** That Council acknowledges and accepts Weed Inspector James Czerniak's written report as circulated and that it be filed.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Rd Work 3253 **23/263 LINDSAY:** That the RM of Manitou Lake contract to remove the dirt ridges, trees, and rocks on approximately ¼ mile of 3253 north of 460.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Councilor Travis Lindsay left at 2:36 pm and did not return.

Santa's Anon. **23/264 NATTRESS:** That the RM of Manitou Lake purchase up to 5 \$100 Co-op Gift Cards to be given to the chosen families for Santa's Anonymous for the year 2023.

FOR: B Graham, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

CAO Report **23/265 GRAHAM:** That Council acknowledges CAO Joanne Loy's verbal report.

FOR: B Graham, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

In Camera **23/266 GRAHAM:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 2:46 pm.

FOR: B Graham, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Attendees at the in-camera session: Reeve Brian Graham, Councilors Graham, Wright, Paterson, Nattress, and Koch, and CAO Joanne Loy.

Out of Camera **23/267 PATERSON:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 3:36 pm.

FOR: B Graham, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Adjourn **23/268 PATERSON:** That this meeting does now adjourn at 3:37 pm this day.

FOR: B Graham, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Adopted this 7th day of December 2023

Reeve

CAO