

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE, MARSDEN, SASKATCHEWAN ON MONDAY, NOVEMBER 8, 2021.

- Present** **Reeve:** Brian Graham
Councillors: Division 1 – Travis Lindsay
 Division 2 – Ben Graham
 Division 3 – Norman Wright – Late
 Division 4 – Jason Paterson – Late
 Division 5 – Brian Nattress
 Division 6 – Roland Koch
CAO: Joanne Loy
- Call to Order** Reeve B Graham called the meeting to order at 9:10 a.m.
- Minutes** **21/206 KOCH:** That the minutes of the Regular Meeting on October 7, 2021 be adopted as circulated.

FOR: B Graham, Lindsay, Graham, Nattress, Koch
AGAINST:
Carried
- Statement** **21/207 KOCH:** That the Statement of Financial Activities for October 2021 be accepted as presented.

FOR: B Graham, Lindsay, Graham, Nattress, Koch
AGAINST:
Carried
- Accounts** **21/208 KOCH:** That the accounts to November 8, 2021 be authorized for payment and that a list of cheques numbered 21902 to 21932 inclusive and including EFT Payroll deposits and online Remittances totaling \$273,358.92 be annexed to and form a part of these minutes.

FOR: B Graham, Lindsay, Graham, Nattress, Koch
AGAINST:
Carried
- Councilor Jason Paterson arrived at 9:36 am
- SARM** **21/209 NATTRESS:** That the RM of Manitou Lake No 442 renew the
EH&D Extended Health and Dental Benefits for Council and Staff at Level 2 for 2022.

FOR: B Graham, Lindsay, Graham, Paterson, Nattress, Koch
AGAINST:
Carried
- BOND** **21/210 LINDSAY:** That the RM of Manitou Lake No 442 renew the Fidelity Bond for the year 2022 with coverage of \$50,000.00, registered mail coverage of \$50,000.00 and money and securities coverage of \$2,500.00 at a cost of \$925.

FOR: B Graham, Lindsay, Graham, Paterson, Nattress, Koch
AGAINST:
Carried

- Liability Renewal** **21/211 KOCH:** That the RM of Manitou Lake renew the Liability Insurance with an Excess Liability Insurance for a total of \$5 Million Liability under the SARM Liability Self Insurance Program for 2022.
- FOR:** B Graham, Lindsay, Graham, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Councilor Norman Wright arrived at 9:56 am.
- Delegate:** Duncan MacEachern, RM Weed Inspector
- Delegate:** Foreman James Czerniak
- Backroad Plowing** **21/212 GRAHAM:** That the backroads be kept open by plowing, until such time the graders are unable to keep the snow cleared for the 2021-2022 winter.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Sand & Plow** **21/213 GRAHAM:** That McIntosh Construction be advised that the RM Manitou Lake requests them to do the plowing and sanding on HWY 675 pavement, Pavement on RGE Rd 3271 between TWP Rd 444 and 450, and Pavement on RGE Rd 3275 between TWP Rd 440 and 450 for the 2021/2022 winter season as weather requires.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Gravel Tender** **21/214 PATERSON:** That the RM of Manitou Lake tender for the supply and placement of gravel on the RM roads for January 1, 2022 to December 31, 2024, with sealed tenders to be submitted no later than 4 pm MST December 8, 2021.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Winter Staffing** **21/215 PATERSON:** That the RM of Manitou Lake Council hereby acknowledges that Gary Bachman has been layed off for the 2021/2022 winter season and;
That Les Stourac shall be retained as a fulltime employee effective October 27, 2021.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Flex Days** **21/216 NATTRESS:** That the RM of Manitou Lake rescind all previous Sick/Medical Days Policies and establish the following Flex Days Policy effective January 1, 2022:
New employees shall earn 0.5 Flex days per month of employment during their first year or season.
Permanent Fulltime Employees who have worked for more than 12 consecutive months for the RM shall have 6 Flex days per calendar year.
Seasonal employees who have worked for more than 1 consecutive season, being 5-6 months, shall have 3 Flex days per season.
Flex days may not be used more than 2 consecutive days.

Flex days are not permitted to top up vacation time nor any pay period. Flex days will not be paid out at the end of the year, season, or when employment is stopped. Flex days shall not be carried over to the next calendar year or next season.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

3270
PMT

21/217 WRIGHT: That Saskcon Repair Services Ltd. be paid Progress Certificate #1 for \$180,377.44 which includes taxes and is net of the 10% holdback or \$19,139.15.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

PSIP
Renewal

21/218 KOCH: That the Property Self-Insurance Program be renewed for 2022, with increases to Mobile Equipment as recommended by the Foreman, and the increases to Building and contents as discussed.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Council recessed for lunch from 11:59 am to 12:31 pm.

Plains
Midstream
NW 15-45-26

21/219 GRAHAM: That the RM of Manitou Lake acknowledge the letter from Plains Midstream Canada ULC regarding an integrity dig GWD 3448 within their right-of-way on NW 15-45-26-W3M and to utilize an existing approach to access the location.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Plains
Midstream
NE 21-45-26

21/220 KOCH: That the RM of Manitou Lake acknowledge the letter from Plains Midstream Canada ULC regarding an integrity dig GWD 3576 within their right-of-way on NE 21-45-26-W3M and to utilize an existing approach to access the location.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Plains
Midstream
SE 5-46-26

21/221 GRAHAM: That the RM of Manitou Lake acknowledge the letter from Plains Midstream Canada ULC regarding an integrity dig GWD 3857 and 3871 within their right-of-way on SE 5-46-26-W3M and to utilize an existing approach to access the location.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

- Correspondence** **21/222 GRAHAM:** That the following list of correspondence having been read be filed:
- SARM – CONVENTION
 - SARM – BENEFIT RENEWAL RATES 2022
 - SARM – BOND RENEWAL
 - SARM – LIABILITY & EXCESS LIABILITY
 - SARM – PROPERTY
 - SARM – ADMINISTRATOR’S 2022 SALARY SCHEDULE
 - APAS – UPDATE
 - AM-SK – TRAINING
 - SASK POWER – NOTIFICATION OF WORK 17-45-26
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Foreman Report** **21/223 PATERSON:** That Council accepts Foreman James Czerniak’s written report as circulated and that it be filed.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Weed Insp Report** **21/224 NATTRESS:** That Council acknowledges accepts Weed Inspector Duncan MacEachern’s written report as circulated and that it be filed.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Winter Weights** **21/225 LINDSAY:** That the RM of Manitou Lake opt out of the Ministry of Highways Winter Weight Program for 2021-2022 Winter.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Santa’s Anon.** **21/226 NATTRESS:** That the RM of Manitou Lake purchase up to 5 \$100 Co-op Gift Cards to be given to the chosen families for Santa’s Anonymous for the year 2021.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Strat/Bud Planning** **21/227 GRAHAM:** That the RM of Manitou Lake #442 hold a Strategic Planning and Preliminary Budget Meeting on December 10th at 9 am.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**
- Employee Reviews** **21/228 LINDSAY:** That the Reeve and Councilors 2, 4, and 5 complete the employee reviews on November 25th.
- FOR:** B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:
- Carried**

Christmas Supper 21/229 **PATERSON:** That the RM of Manitou Lake #442 hold a Christmas Supper for Council, Staff, and Spouses on Friday December 10th at 6 pm with Linda Cameron to Cater.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Adjourn 21/230 **GRAHAM:** That this meeting does now adjourn at 1:22 pm this day.

FOR: B Graham, Lindsay, Graham, Wright, Paterson, Nattress, Koch
AGAINST:

Carried

Adopted this 9th day of December 2021

Reeve

CAO