

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL
MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE,
MARSDEN, SASKATCHEWAN ON THURSDAY, NOVEMBER 7TH, 2019.**

Present **Reeve:** Ian Lamb
Councillors: Division 1 – Travis Lindsay - Absent
 Division 2 – Brian Graham
 Division 3 – Norman Wright
 Division 4 – Jason Paterson
 Division 5 – Rick Swanstrom
 Division 6 – Joe Koch
Assistant Administrator: Kimberley Lake
CAO: Joanne Loy

Assistant Administrator Kimberley Lake was the minute taker at this meeting as part of the SARM MAIP program requirements.

Call to Order Reeve Lamb called the meeting to order at 9:03 a.m.

Minutes **19/334 WRIGHT:** That the minutes of the Regular Meeting of Council on October 3rd, 2019 be accepted as circulated.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom Koch

AGAINST:

Carried

Minutes **19/335 GRAHAM:** That the minutes of the Special Meeting of Council on October 21st 2019, be accepted as circulated.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

Accounts **19/336 KOCH:** That the accounts to November 7th, 2019 be authorized for payment and that a list of cheques numbered 20763 to 20817 inclusive and including EFT Payroll deposits and online Receiver General Remittances totaling \$487,437.83 be annexed to and form a part of these minutes.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

State-ment **19/337 PATERSON:** That the Statement of Financial Activities for October 2019 be accepted as presented.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

Bylaw 2019-07 Mutual Aid **19/338 KOCH:** That Bylaw 2019-07 being a Bylaw to Enter into an Emergency Management Mutual Aid Agreement between the signatory municipal corporations be read a third time and adopted.

FOR: Lamb, Graham, Wright, Paterson, Koch

AGAINST: Swanstrom

Carried

**Bylaw
2019-08
Big Manitou**

19/337 LAMB: That Bylaw 2019-08 being a Bylaw to Provide for entering into a Big Manitou Regional Park Administration Agreement between the Signatory Municipal Corporations be introduced and read a first time.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

19/338 GRAHAM: That Bylaw 2019-08 be read a second time.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
Against:

Carried

19/339 SWANSTROM: That Bylaw 2019-08 be given three readings at this meeting.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
Against:

Carried Unanimously

19/340 WRIGHT: That Bylaw 2019-08 being a Bylaw to Provide for entering into a Big Manitou Regional Park Administration Agreement between the signatory Municipal Corporations be read a third time and adopted.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
Against:

Carried

**Knibbs
Report**

19/341 LAMB: That Council table the discussion on placing the Knibbs Report online until December's meeting.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

**North
House Sale**

19/342 PATERSON: That Council, upon completion of the subdivision, list acreage located at LSD 9-8-46-26 W3 at a price of \$299,000.00.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

**PSIP
Renewal**

19/343 PATERSON: That the Property Self-Insurance Program be renewed for 2020, with increases to Mobile Equipment as recommended by the Foreman, and that Building and contents remain unchanged from 2019.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

**Excess
Liability**

19/344 KOCH: That the RM of Manitou Lake renew the Excess Liability Insurance for a total of \$5 Million Liability under the SARM Liability Self Insurance Program for 2020.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

BOND

19/345 WRIGHT: That the RM of Manitou Lake No 442 renew the Fidelity Bond for the year 2020 with coverage of \$50,000.00, registered mail coverage of \$50,000.00 and money and securities coverage of \$2,500.00.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

**SARM
EH&D
Disab.
Coverage
2020**

19/346 GRAHAM: That the RM of Manitou Lake No 442 renew the Extended Health and Dental Benefits for Council and Staff at Level 2 for 2020; and That the RM of Manitou Lake No. 442 apply for disability benefits coverage for 2020 under the SARM Disability Benefits Plan for elected and appointed officials while engaged in official municipal business at annual salary of \$50,000.00 for the flat premium of \$925.00; Elected officials include the full Council of the R.M. of Manitou Lake, appointed officials include everyone appointed as a representative of the R.M. of Manitou Lake by resolution of Council for 2020 and; That an application for disability coverage under the employees plan for 2020 be based on 2019 actual wages/salary estimates for James Czerniak \$102,499.00, Les Stourac \$80,800.00, Mel Letkeman \$67,300.00, Gary Bachman \$67,400.00, Curtis Currie \$67,400.00, Lorne Sherwood \$42,900.00, Duncan MacEachern \$41,400.00, Kimberley Lake \$49,680.00, Carrie McGladdery \$45,900.00, and Joanne Loy \$104,550.00.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

Council recessed from 10:02am to 10:18am

Gas Tax

19/347 GRAHAM: That Reeve Ian Lamb and CAO Joanne Loy be authorized to sign the Gas Tax Fund Amending Agreement on behalf of the RM of Manitou Lake # 442 in order to continue to receive funds from the Gas Tax.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

LA FOIP

19/348 PATERSON: That Carrie McGladdery be authorized to attend the 2-day LA FOIP Training Workshop in Lloydminster on November 28 & 29, 2019, at a cost of \$200.00.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

**Reeve Lamb declared a conflict of interest and stepped down as chair at 10:29am
Deputy Reeve Joe Koch assumed the Chair**

**Subdivision
SE 12-46-26**

19/349 GRAHAM: That the sub division application by Ian Lamb & Deborah Lamb for proposed Parcel A (10.33 ha/25.53 acres), Residential, from the SE 12-46-26 W3M be approved with Community Planning to be advised that Council is unaware of any land uses that may be incompatible and that the RM does not have any facilities that would be affected.

FOR: Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

Reeve Lamb resumed Chair at 10:30am

Subdivision 19/350 **PATERSON:** That the sub division application by Kurt Boese for proposed Parcel A (4.047 ha/10.0 acres), Residential, from the NW NW 16-46-25 W3M be approved with Community Planning to be advised that Council is unaware of any land uses that may be incompatible and that the RM does not have any facilities that would be affected.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

Subdivision 19/351 **WRIGHT:** That the sub division application by the RM of Manitou Lake # 442 for proposed Parcel A (2.775 ha/6.86 acres), Residential, from the NE 8-46-26 W3M be approved with Community Planning to be advised that Council is unaware of any land uses that may be incompatible and that the RM does not have any facilities that would be affected.

FOR: Lamb, Graham, Wright, Paterson, Koch

AGAINST: Swanstrom

Carried

Financial 19/352 **KOCH:** That the RM of Manitou Lake No 442 renew the Financial Agreement Service Agreement with Synergy Credit Union for Option 1 to participate in the Profit Share Program for a three-year term.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

Munisoft 19/353 **WRIGHT:** That the office staff be authorized to attend the Munisoft Training Conference on September 15-17th 2020 in Regina for a cost of \$595.00 per person plus any applicable taxes with the office being closed for these three days, with Reeve Ian Lamb being authorized to issue overweight and burn permits at his discretion for these three days.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

Ast Mgmt 19/354 **KOCH:** That the RM of Manitou Lake adopt the Asset Management Strategy Strategy as presented and that it be attached and form part of these minutes.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

Ast Mgmt 19/355 **SWANSTROM:** That CAO Joanne Loy, Foreman James Czerniak, Team Reeve Ian Lamb and Councillor Jason Paterson be part of the Asset Management Team.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

- Christmas Supper** **19/356 GRAHAM:** That the office staff be authorized to organize the annual Christmas Supper for Council, Staff, and Spouses to be held at the Prairie Diner on December 14th, 2019.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**
- Holiday Hours** **19/357 WRIGHT:** That the RM of Manitou Lake No. 442 office be closed December 24, 25, 26, 27, 2019 and January 1, 2020 for the Holidays.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**
- 3270 RD Work** **19/358 GRAHAM:** That the RM of Manitou Lake # 442 cut the hill and rebuild Rge Rd 3270 from Twp 463 to Twp 464, and that Foreman James Czerniak be authorized to begin proceedings with Water Security Agency to breach the old road, Sask Power for an estimate to move the powerline, negotiate with Crew Energy, obtain all necessary permits and approvals, and to advise BAR Engineering to continue with the design.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**
- ROW Purchase** **19/359 KOCH:** That the RM of Manitou Lake begin negotiations to purchase right of way for road repairs on Rge Rd 3270 Between Twp Rd 463 and Twp Rd 464.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**
- Diversion Closures** **19/360 PATERSON:** That the RM of Manitou Lake begin the process to close the diversions on the N ½ 11-44-28 W3 and NW 12-44-28 W3, and that they be returned to the Land Owners.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**
- 452.5 Rd Work** **19/361 SWANSTROM:** That the Foreman be authorized to make arrangements for brushing on Twp Rd 452.5 from Rge Rd 3272 west to Rge Rd 3274, and on Rge Rd 3274 from Twp Rd 452.5 north to Twp Rd 454, and to begin discussions with CP Rail for possible road upgrade where the rail line crosses Twp Rd 452.5 between Rge Rd 3272 and Rge Rd 3273.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**
- 3262 Mulching** **19/362 GRAHAM:** That the RM of Manitou Lake # 442 do Mulching on Rge Rd 3262 between Twp Rd 454 and 460.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**

- Sand & Plow** **19/363 SWANSTROM:** That McIntosh Construction be advised that the RM Manitou Lake requests them to do the plowing and sanding on HWY 675 pavement, Pavement on Rge Rd 3271 between Twp Rd 444 and 450, and Pavement on Rge Rd 3275 between Twp Rd 440 and 450 for the 2019/2020 winter season as weather requires.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**
- Correspondence** **19/364 PATERSON:** That the following list of correspondence having been read be filed:
1. Sarm – Midterm Convention Agenda
 2. Sarm – Agendas for November 12th
 3. Sarm – Resolutions
 4. Sarm – Insurance & Benefit Renewals
 5. Municipal Revenue Sharing – New Eligibility Requirements
 6. MLDP Modules
 7. Gas Tax Funding Agreement Amendment
 8. Lakeland Library – Meeting Nov 23rd North Battleford
 9. City of Lloydminster – 2-day LAFOIP Training Nov 28-29th
 10. West Central – September Minutes
 11. RM of Hillsdale – Contractor Change
 12. RMAA 2020 Curling
 13. NWMA – Fall Meeting Nov 21st RM of Paynton
 14. Plains Midstream – Integrity Dig – NW 33-45-26 W3
 15. APAS – Updates
 16. SAMA – Assessment Change of Oil and Gas Storage Equipment
 17. FCM – Climate Change Workshop – Saskatoon Nov 26th
- FOR:** Lamb, Graham, Wright, Paterson, Koch
AGAINST: Swanstrom
- Carried**
- Foreman Report** **19/365 KOCH:** That Council accepts Foreman James Czerniak’s written report as circulated and that it be filed.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**
- In Camera** **19/366 LAMB:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 12:05pm.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**
- Out of Camera** **19/367 LAMB:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 12:08 pm.
- FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:
- Carried**

Safety Ofcr **19/368 GRAHAM:** That the RM of Manitou Lake Council acknowledge
Resignation Tracy Kurtz's resignation effective November 8th 2019 with deep regret.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

K Lake's **19/369 PATERSON:** That Assistant Kimberley Lake be authorized to arrive
Hours at work at 8:40am due to a conflict with work and school schedules.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

Adjourn **19/370 KOCH:** That this meeting does now adjourn at 12:14pm this day.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch
AGAINST:

Carried

Adopted this 5th day of December 2019

Reeve

Administrator