# MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE, MARSDEN, SASKATCHEWAN ON THURSDAY, AUGUST 8, 2019.

<u>Present</u> Reeve: lan Lamb

**Councillors**: Division 1 – Travis Lindsay - Absent

Division 2 – Brian Graham Division 3 – Norman Wright Division 4 – Jason Paterson Division 5 – Rick Swanstrom

Division 6 – Joe Koch

CAO: Joanne Loy

Call to Order

Reeve Lamb called the meeting to order at 9:04 a.m.

<u>Minutes</u>

19/241 PATERSON: That the minutes of the Regular Meeting of Council on

July 4, 2019 be accepted as circulated.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

**Carried** 

Statement 19/242 KOCH: That the Statement of Financial Activities for July

2019 be accepted as presented.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

Carried

<u>Accounts</u>

**19/243 SWANSTROM:** That the accounts to August 8, 2019 be authorized for payment and that a list of cheques numbered 20602 to 20652 inclusive and including EFT Payroll deposits and online Receiver General Remittances totaling \$990,541.73 be annexed to and form a part of these minutes.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

**Carried** 

**BAR** 675

**19/244 LAMB:** That the RM of Manitou Lake No 442 accept the quote from BAR Engineering to complete the redesign of the Grid 675 speed

curves at a cost of \$21,700 plus taxes.

FOR: Lamb, Graham, Wright, Paterson, Koch

**AGAINST:** Swanstrom

**Carried** 

SARM Buying Group 19/245 LAMB: That the RM of Manitou Lake No 442 intends to participate in one or more procurements offered through the Saskatchewan Association of Rural Municipalities' relationships with various buying groups between July 1 2019 to December 31, 2019 with further information and access to Saskatchewan Association of Rural Municipalities' Request for Proposal (RFP) notices available on the

Government of Saskatchewan website at www.sasktenders.ca/content/public/Search.aspx

W/Off 19 Uncollectable

19/246 WRIGHT: That the following Accounts Receivable be written off as

uncollectable:

Vendor	Amount
CWC Well Servicing	945.00
Palliser Oil & Gas	2325.00
Scott Land	105.00
Max Oilfield	26.25
Matrix Well Servicing	472.50
J&J James Bros	525.00
TOTAL	4403.75

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FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

Com Abate 19/247 SWANSTROM: That the Commercial Property Taxes on PT NW 34-44-

26-W3M, Municipal - \$2264.85, School - \$1803.25, Fire - \$172.56, be

written off as Grubby's Trucking is no longer in business

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

SAMA Audit Comp

**19/248 SWANSTROM:** That the letter from SAMA advising that the RM of Manitou Lake is Compliant under the 2019 Primary Audit Report be acknowledged.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

SAMA 1
Confirmation

**19/249 PATERSON:** That the 2019 SAMA Confirmation Certificate be acknowledged.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

**Carried** 

Husky Reclaim 5-46-25 **19/250 PATERSON:** That the RM of Manitou Lake No 442 hereby acknowledges the reclamation of Husky Neilburg 111/05-05-46-25-W3M wellsite within A5-5-46-25-W3M and hereby approves that the approach and culvert remain in place as requested by the surface owner; and

That by the RM of Manitou Lake No 442 acknowledging said reclamation and granting approval for the approach and culvert to remain in place, Husky Energy and the surface owner agree to save harmless the RM of Manitou Lake No 442 from any liability, actions, claims, liability, loss, or damages.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

RMAA Meeting **19/251 KOCH:** That CAO Joanne Loy and Assistant Kim Lake be authorized to attend the RMAA Division 6 Fall Meeting on September 12, 2019.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

RMAA <u>Fees</u> **19/252 SWANSTROM:** That the RM of Manitou Lake pay for the fees, \$25 each, for the CAO and Assistant to attend the RMAA Division 6 Fall Meeting on September 12, 2019.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

**Carried** 

Bylaw 2019-04 Park Funds **19/253 GRAHAM:** That Bylaw 2019-04 being a Bylaw to Enter into an Agreement Between the RM of Manitou Lake No 442 and the Big Manitou Regional Park Authority for the Purpose of Providing Funds Received by the RM in Lieu of Dedicated Lands to the Park be introduced and read a first time.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Carried

**19/254 WRIGHT:** That Bylaw 2019-04 be read a second time.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

Carried

**19/255 KOCH:** That Bylaw 2019-04 be given three readings at this meeting.

**FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch **AGAINST:** 

**Carried Unanimously** 

19/256 LAMB: That Bylaw 2019-04 being a Bylaw to Enter into an Agreement Between the RM of Manitou Lake No 442 and the Big Manitou Regional Park Authority for the Purpose of Providing Funds Received by the RM in Lieu of Dedicated Lands to the Park be read a third time and be adopted.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

**Carried** 

**<u>Delegate</u>**: James Czerniak, Foreman

At 10:00 am CAO Joanne Loy opened three RFQ's received for the stockpile of gravel.

Council recessed from 10:12 am to 10:23 am.

Culvert And Gate **19/257 GRAHAM:** That the RM of Manitou Lake install a culvert with a gate on RGE 3261 between SW 25 and SE 26-45-26-W3M.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

Carried

PVMT Apron **19/258 PATERSON:** That HJR Asphalt be requested to place an overlay on the apron from RGE 3275 onto TWP 443.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

North Shop 19/259 WRIGHT: That ALH Contracting be contracted to strip and level the Yard Work North Shop Yard.

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FOR: Lamb, Graham, Wright, Paterson, Koch

**AGAINST:** Swanstrom

**Carried** 

Washout 10-44-28

**19/260 PATERSON:** That West Lake Energy Corp be requested to repair the washout between SE 15 and NE 10-44-28-W3M as they built up the

road allowance to establish the lease on 1-15-10-44-28-W3M.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

Carried

**Delegates:** Darwin Kasokeo and Brian Hantke, Poundmaker Cree Nation

Foreman Report 19/261 GRAHAM: That Council accepts Foreman James Czerniak's written

report as circulated and that it be filed.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

**Carried** 

Council recessed for lunch from 11:49 am to 12:50 pm

Bylaw 2019-05 19/262 LAMB: That Bylaw 2019-05 being a Bylaw to Provide for the

Setting of Fees for Services be introduced and read a first time.

Master Rates

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

**Carried** 

**19/263 WRIGHT:** That Bylaw 2019-05 be read a second time.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

Carried

**19/264 GRAHAM:** That Bylaw 2019-05 be given three readings at this meeting.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

**AGAINST:** 

**Carried Unanimously** 

**19/265 KOCH:** That Bylaw 2019-05 being a Bylaw to Provide for the Setting of Fees for Services be read a third time and be adopted.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch

AGAINST:

Res'n

Tank

<u>Assessments</u>

19/266 GRAHAM: That the RM of Manitou Lake No 442 hereby agrees to be a co-sponsor of the following resolution from the RM of Eye Hill to be presented at the SARM Mid-term convention November 13 and 14, 2019:

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WHEREAS oil and gas storage tanks have historically been treated by assessors as structures which is consistent and equitable with the treatment of storage tanks elsewhere in the province, such as underground tanks at service stations;

WHEREAS industry has appealed the assessment of storage tanks associated with oil and gas sites and facilities arguing that they should be considered resource production equipment (RPE) based on the existing definition of improvements and wording in legislation;

WHEREAS a decision that oil and gas tanks are RPE would result in the potential removal of all storage tanks at non-well facilities (batteries) and storage tanks at active well sites would qualify for a -10% "downtime" allowance which is an adjustment for routine maintenance that is normally only applied to oil and gas well equipment;

WHEREAS the total potential tank assessment loss would be over \$600 million if oil and gas tanks are deemed RPE instead of structures:

BE IT RESOLVED that SARM lobby the Ministry of Government Relations to amend existing legislation so that storage tanks, regardless of location, are assessed as improvements and not resource production equipment to avoid future misinterpretation of the intent of the legislation.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch **AGAINST:** 

#### **Carried**

## AM-SK **Project**

19/267 KOCH: That the RM of Manitou Lake No 442 participate in Asset Management Saskatchewan's Pilot Project to develop a GIS and spreadsheet-based point and click method of developing Asset Management Plans.

> FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch AGAINST:

## Carried

## Cups & **Dayplanners**

19/268 GRAHAM: That the RM of Manitou Lake No. 442 order 100 2020 Day Planners for \$579.00 and 144 blue logo coffee cups at a cost of \$1133.28, both plus applicable taxes, from NorthShore Promotions.

> FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch AGAINST:

### Carried

## **FCM** AM-SK

19/269 WRIGHT: That CAO Joanne Loy be approved to attend the FCM Municipal Asset Management Program Technical Working Group Meeting October 7- 10<sup>th</sup> and attend the AM-SK NAMS Training Workshop October 29-31st with all days being taken as vacation days.

FOR: Lamb, Graham, Wright, Paterson, Swanstrom, Koch AGAINST:

## Liq Perm

19/270 WRIGHT: That the RM of Manitou Lake hereby approves Lacey and Jesse Lenchuk to hold a Liquor Permit for a Private Wedding Dance to be held August 11, 2019 at the Big Manitou Regional Park Kitchen serve alcohol with Lacey and Jesse Lenchuk to assume full responsibility for this event.

**FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch **AGAINST:** 

Carried

## Knibbs Report Review

**19/271 PATERSON:** That the RM of Manitou Lake Council hold a Special Meeting to review the Knibbs Reports regarding the investigations completed on Code of Ethics Violation Complaints and determine any sanctions that may be resultant of the findings of said reports on Thursday August 22, 2019 at 9 am.

**FOR:** Lamb, Graham, Wright, Paterson, Swanstrom, Koch **AGAINST:** 

**Carried** 

<u>Adjourn</u>

**19/272 WRIGHT:** That this meeting does now adjourn at 1:29 pm this day. **Carried** 

Adopted this 5th day of September 2019

Reeve	Administrator