

SAMA Meeting **18/007 WRIGHT:** That the RM of Manitou Lake Council have a special meeting with Chandra Reilly, SAMA, to discuss assessment procedures.

Carried

Grader Purchase **18/008 LAMB:** That pursuant to Motion 17/336 authorizing the Machinery Committee to negotiate and purchase a new grader, the RM of Manitou Lake No 442 purchases a new 2018 John Deere 872GP Motor Grader at a cost of \$422,342 less trade in of 2013 John Deere 872GP Motor Grader value of \$200,000 plus taxes for a cash price of \$246,779.10 from Brandt.

Carried

MLDP March **18/009 LAMB:** That Assistant Administrator Brenda Appleton be enrolled in the Human Resources MLDP Seminar and Councilor Joe Koch be enrolled in the Economic Development MLDP Seminar on March 13 in Regina.

Carried

RCMP **18/010 WRIGHT:** That the Cut Knife RCMP detachment be advised that the RM of Manitou Lake Council would like to see more effort in crime and theft prevention and investigations, more community visits to the elementary and high schools, and with the senior citizens, occasional attendance at Council meetings, and that the main barrier the Council sees is the shortage of members at the detachment.

Carried

SAMA Confirmation **18/011 KOCH:** That the 2017 SAMA Confirmation Certificate be acknowledged.

Carried

Delegate: Gary Biensch, RM Resident

Council recessed from 10:15 to 10:30 am.

Reclaim 29-45-27 **18/012 SWANSTROM:** That the RM of Manitou Lake Council acknowledge the reclamation notification from Baytex Energy LTD for DD 2B5-28-1A1-29-45-27-W3M Licence #03B154.

Carried

Subdivision NW 35-45-26 **18/013 LAMB:** That the sub division application by Fred & Shireen Sirett for proposed Parcel A (4.65 ha/11.48 acres), Residential, from the NW 35-45-26-W3M be approved with Community Planning to be advised that Council is unaware of any land uses that may be incompatible and that the RM does not have any facilities that would be affected.

Carried

Population Allocation **18/014 WRIGHT:** That the RM of Manitou Lake allocate the \$6.95 per capita grant from the Sask Lotteries Community Grant Program as follows:

Lashburn 48 x 6.35 = \$304.80 for 2019

Neilburg 220 x 6.35 = \$1,397.00

Marsden 305 x 6.35 = \$1,936.75

Total 547 \$3,638.55

Carried

WCB Council **18/015 LAMB:** That R.M. of Manitou Lake Councillors be covered under the Workers' Compensation Board for 2018 at a rate of \$50,000.00 for each member.

Carried

- Cemetery Caretakers** **18/016** **WRIGHT:** That the cemetery caretaker fees be set at \$750.00 per annum and \$75.00 per burial including cremations.
Carried
- Custom Work** **18/017** **SWANSTROM:** That custom work rate for the patrol be set at the rate of \$120.00 per hour; the tractor and loader \$80.00 per hour; the tractor and loader with the mower \$100.00 per hour, and the tractor and packers \$100.00 per hour, the backhoe at \$120 per hour, and the mulcher at \$200 per hour all prices include the R.M. employee operator.
Carried
- Lanes** **18/018** **SWANSTROM:** That lanes or driveways within the municipality, upon request, be plowed and any lane or driveway be graded at a minimum charge of \$30.00 up to 20 minutes and \$120.00 per hour thereafter if the grader is going by and that special call out trips be charged from the time the grader leaves the shop until it returns.
Carried
- Service & Sales Rates** **18/019** **BOSSERT:** That the service rates be for 2018:
photocopier: \$0.25 per sheet black and white
photocopier: \$0.35 per sheet color
fax machine: \$1.00 per page outgoing \$1.00/page receiving
R.M. maps: \$10.00 per map
\$15.00 per SAMA Field sheet with one copy available free to the property owner.
Carried
- Assessment Info Fees** **18/020** **LAMB:** That the RM of Manitou Lake set the fees for previous years' assessment information at \$25 for the first parcel and \$5 per additional parcel per year of assessment information requested and that there is no fee charged if it is the landowner requesting the information.
Carried
- Snow-plowing** **18/021** **KOCH:** Whereas liability coverage is only supplied to farmers snowplowing on municipal roads when their equipment is properly flagged, they have flashing orange and blue beacons, and they are authorized by resolution and specifically named in meeting minutes prior to doing any snowplowing; **That council do not authorize any farmers to do snowplowing on municipal roads at this time.**
Carried
- Fire Boards** **18/022** **WRIGHT:** That Joe Koch and Kevin Bossert be appointed to the RM Manitou Lake Fire and Rescue Coop and the Neilburg Fire Board as representatives of the RM of Manitou Lake.
Carried
- Appoint. Deputy Reeve** **18/023** **LAMB:** That Kevin Bossert be appointed Deputy Reeve of the R.M.of Manitou Lake No. 442 for 2018.
Carried
- Appoint-ments** **18/024** **WRIGHT:** That the following appointments be made for 2018:
Manitou Sandhills Steering Committee
Norman Wright
Pest Control Officer

Weed inspector
Duncan MacEachern
Lakeland Library Regional Council
Karl Koch, Hazel Koch
Pound-Keepers

Dave Gray SE-24-45-27-W3M
 Norman Wright SW-30-43-27-W3M

Caretakers for Cemeteries

Paul Rutherford	Manitou Memorial
Ken Scott	Brady
Shelley Spence	Normanna
Brent Wilson	Beechwood

Manitou Section - Suffern Lake Regional Park Authority

Ian Lamb and Kevin Bossert

Neilburg Veterinary Services Board

Karl Koch

North West Association of Rural Municipalities

Ian Lamb and Joe Koch

Northwest Heavy Oil Municipalities

Ian Lamb

APAS Rep

Joe Koch

WYWRA

Travis Lindsay

Fire Chief

The fire chiefs of the Village of Marsden (Andrew Jackson) and Neilburg in their respective areas.

Carried

Committees

18/025 LAMB: That the following committees be established for 2018:

Road Management Committee

Travis Lindsay and Ian Lamb under authority of Bylaw No. 6-2007 concerning road bans.

Road Committee

Council as a whole

Machinery Committee

Kevin Bossert, Norman Wright, and Travis Lindsay

Human Resources Committee

Kevin Bossert, Joe Koch, and Norman Wright

Finance Committee

Council as a whole

5 Year Capital Planning Committee

Council as a whole

Carried

Nomination Officers

18/026 WRIGHT: That Joanne Loy, Brenda Appleton, and Kimberley Lake be appointed as Nomination Officers for the General Election.

Carried

Returning Officer

18/027 LAMB: That Joanne Loy be appointed as Returning Officer for the General Election.

Carried

Deputy RO

18/028 LAMB: That Brenda Appleton be appointed as Deputy Returning Officer for the General Election.

Carried

Poll Clerks

18/029 WRIGHT: That Kimberley Lake be appointed as Poll Clerk for the General Election.

Carried

Polling Place

18/030 KOCH: That the Polling Place for the General Election be the Marsden Seniors Centre with the Marsden Community Hall as an alternate location and the Polling Place for the Advance Poll be the Municipal Office.

Carried

- Convention Rates** **18/031 WRIGHT:** That a per diem rate of \$250.00 be paid to official voting Councillors and all visiting delegates attending the SARM conventions and meals to be paid at a flat rate of \$80.00 per convention day attended including the Administration's attendance at SARM and RMAA Conventions.
Carried
- Appoint Auditor** **18/032 LAMB:** That Vantage Chartered Professional Accountants be appointed as Auditors for the year 2018 for the RM of Manitou Lake.
Carried
- Boot Allowance** **18/033 WRIGHT:** That R.M. of Manitou Lake reimburse up to \$100.00 for safety footwear for the shop employees in 2018 upon submitting a receipt of purchase.
Carried
- Regular Meetings** **18/034 SWANSTROM:** That the regular meetings for 2018 be held in the Municipal Office Marsden, SK. on the Thursday following the first Tuesday of each month with all meetings to commence at 9:00 am.
Carried
- Summer Student** **18/035 WRIGHT:** That the RM of Manitou Lake No 442 apply for the 2018 Canada Summer Jobs Initiative funding program.
Carried
- Delegate** James Czerniak, Foreman
- Machinery Committee** **18/036 WRIGHT:** That the RM of Manitou Lake No. 442 Council as a whole authorizes the Machinery Committee to negotiate and purchase a new $\frac{3}{4}$ or 1 tonne truck while trading in the 2011 Ford spending up to \$45,000 cash if Machinery Committee unanimously agrees that they have received the best offer possible.
Carried
- Grader Purchase** **18/037 BOSSERT:** That the RM of Manitou Lake No 442 purchases a second grader, a new 2018 John Deere 872GP Motor Grader at a cost of \$422,342 less trade in of 2013 John Deere 872GP Motor Grader value of \$200,000 plus taxes for a cash price of \$246,779.10 from Brandt.
Carried
- In Camera** **18/038 LAMB:** That the RM of Manitou Lake No 442 Council moves to an in-camera session to discuss human resources and Council Code of Ethics complaints as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 11:34 am.
Carried
- Council recessed for lunch from 11:55 am to 12:50 pm.**
Foreman James Czerniak left the in camera meeting at 12:55 pm.
Reeve Ian Lamb and Councilor Rick Swanstrom left the in camera meeting at 1:03 pm.
Councilor Rick Swanstrom entered the in camera meeting at 1:29 pm.
Reeve Ian Lamb entered the in camera meeting at 1:31 pm.
- Out of Camera** **18/039 LAMB:** That the RM of Manitou Lake No 442 Council rises from the in-camera discussion at 1:33 pm.
Carried

- Rollheiser Status** **18/040** **WRIGHT:** That Foreman James Czerniak contact Dave Rollheiser enquiring what his intentions are as the RM Office has been advised he is currently working at the RM of Prairiedale as they have attempted to enroll him with SARM Benefits and he is still covered under the RM of Manitou Lake.
Carried
- L Stourac Employee** **18/041** **BOSSERT:** That the RM of Manitou Lake No. 442 Council set Les Stourac to permanent full-time employee commencing January 12, 2018 with no probation period and immediate enrollment in SARM Extended Health and Dental, Short Term Disability coverages and Municipal Employees Pension Plan.
Carried
- Ridsdale Terminate** **18/042** **KOCH:** That Colten Ridsdale be advised that Council will not be recalling him for work in 2018 and that he be terminated under the SARM Extended Health and Dental, Short Term Disability coverages and Municipal Employees Pension Plan.
Carried
- Foreman Report** **18/043** **KOCH:** That Council accepts Foreman James Czerniak's written report as circulated and that it be filed.
Carried
- Council Code of Ethics** **18/044** **KOCH:** That the RM of Manitou Lake Council following the recommendation of SARM's Legal Department contract Knibbs/Associates HR Consulting to conduct an independent impartial investigation on the Council Code of Ethics complaints on two RM Councilors and that if Knibbs/Associates HR Consulting is unavailable SARM's Legal Department be requested to provide further recommendations.
Carried
- Correspondence** **18/045** **WRIGHT:** That the following list of correspondence having been read be filed:
1. SARM – MEMBERSHIP 2018
2. SARM – LEGAL RATES 2018
3. SARM – RESOLUTION DEADLINE JAN 26
4. SARM – PSIP & LSIP
5. MLDP – MARCH 13
6. APAS - 2018
7. NCTPC – MINUTES & WORKSHOPS
8. WCMGC
9. MIN OF ENVIRONMENT – ZONE 46 MEETING FEB 6, 1 PM SENLAC HALL
10. RCMP – STRATEGIC PLANNING
11. SAMA – 2017 CONFIRMATION
12. SAMA – ANNUAL MEETING
13. STARS – OPEN HOUSE – MARCH 13TH 3:30-630PM
14. PBG – FUEL PRICE CHANGE
15. WCB 2018 RATE
16. LAKELAND LIBRARY - NEWSLETTER
17. SASKPOWER – 2018 CONSTRUCTION PROJECTS
18. URLACHER CONST – TRUCK SCALE FOR SALE
19. BAYTEX – RECLAMATION 2B5-28-1A1-29-45-27-W3M
Carried

Councilor Rick Swanstrom requested a recorded vote on the following motion:

Adjourn. 18/046 **LAMB:** That we do now adjourn.

FOR:

Ian Lamb
Norman Wright
Kevin Bossert
Rick Swanstrom
Joe Koch

AGAINST:

Carried

Adopted this 8th day of March 2018

Reeve

Administrator