MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE, MARSDEN, SASKATCHEWAN ON THURSDAY OCTOBER 5, 2017

<u>Present</u> Reeve: lan Lamb

Councillors: Division 1 – Travis Lindsay- Absent

Division 2 – Bob Walde
Division 3 – Norman Wright
Division 4 – Kevin Bossert
Division 5 – Rick Swanstrom

Division 6 - Joe Koch

Administrator: Joanne Loy

Assistant Administrator: Brenda Appleton

Call to Order

Reeve Lamb called the meeting to order at 9:02 a.m.

Minutes 17/259 KOCH: That the minutes of the Regular Meeting of Council on

September 7, 2017 be adopted as presented.

Carried

State- 17/260 WRIGHT: That the Statement of Financial Activities for September

<u>ment</u> 2017 be accepted as presented.

Carried

<u>Delegate</u> Tracy Kurtz, Safety Officer

In Camera 17/261 LAMB: That the RM of Manitou Lake No 442 Council moves to an in-

camera session to discuss human resources and safety policies as authorized by the legislative authority of Section 120 of *The Municipalities Act* including the exemptions in Part III of *The Local Authority Freedom of Information and Protection of Privacy Act* at 9:17

am.

Carried

Out of 17/262 LAMB: That the RM of Manitou Lake No 442 Council rises from the

<u>Camera</u> in-camera discussion at 9:59 am.

Carried

Council recessed from 10:00 am to 10:13 am

17/263 WALDE: That Progress Payment #1 for Larry Fehr Construction

Payment for 454 in the amount of \$230,767.75 be authorized for payment and

be included in the List of Accounts for Approval

Carried

454 17/264 KOCH: That additional work by Larry Fehr Construction for 454

Payment in the amount of \$13,812.57 be authorized for payment and be included

in the List of Accounts for Approval

Carried

Accounts 17/265 SWANSTROM: That the accounts to October 5, 2017 be authorized for

payment and that a list of cheques numbered 19314 to 19380 inclusive and including EFT Payroll deposits and online Receiver General Remittances totaling \$611,786.70 be annexed to and form a part of

these minutes.

Carried

Council 17/266 LAMB: That the RM of Manitou Lake purchase 9 Insignia Flex 11.6"

<u>Tablets</u> Tablets including 3 years Geek Squad protection from Best Buy at a

cost of \$2924.73 plus taxes.

17/267 KOCH: That the RM of Manitou Lake join the SARM Tier One National SARM **National Tire** Program for a discount on tires for the RM truck and equipment.

Carried

Workshop

Rural RDS 17/268 WRIGHT: That Councilor Joe Koch and Foreman James Czerniak attend the Canadian Public Works Association Rural Roads Workshop in Saskatoon on October 19, 2017 at a cost of \$210 per person.

Carried

Council recessed from 11:05 am to 11:15 am

James Czerniak, Foreman Delegate:

HWYS Ditches **17/269 WALDE:** That the RM of Manitou Lake enter into negotiations with the

Ministry of Highways for chemical vegetation control and mowing of the HWY 40 right of way with in the RM of Manitou Lake boundaries for

2018 and 2019.

Carried

Council recessed for lunch from 11:46 am to 12:35 pm

In Camera 17/270 LAMB: That the RM of Manitou Lake No 442 Council moves to an in-

camera session to discuss human resources and seasonal layoffs as

authorized by the legislative authority of Section 120 of The Municipalities Act including the exemptions in Part III of The Local

Authority Freedom of Information and Protection of Privacy Act at 12:36

pm.

Carried

Out of <u>Camera</u> 17/271 LAMB: That the RM of Manitou Lake No 442 Council rises from the

in-camera discussion at 12:59 pm.

Carried

Winter **Layoffs** 17/272 WRIGHT: That the Shop Staff be provided with layoff notices for the year on October 16, 2017, with Foreman James Czerniak to coordinate

the working schedules, as follows:

Jean Donally – 6 weeks notice of 2 weeks on – 1 week off Mona Gordon – 2 weeks notice of 2 weeks on – 1 week off Les Stourac – 2 weeks notice of 2 weeks on – 1 week off

Dave Rollheiser – 2 weeks notice of winter layoff with recall date of May

1, 2018

Lorne Sherwood – 2 weeks notice of winter layoff with recall date of

May 1, 2018

Duncan MacEachern – 2 weeks notice of winter layoff with recall date

of May 1, 2018

Carried

8-44-27 Survey

17/273 BOSSERT: That Meridian Surveys be contracted to survey the property

line on the east side SE 8-44-27-W3M this fall.

Carried

Foreman Report

17/274 KOCH: That Council accepts Foreman James Czerniak's written

report as circulated and that it be filed.

Carried

ZEAL SWD 6-46-25 17/275 LAMB: That the RM of Manitou Lake advise Zeal Energy

that the RM has no objections to the development of a salt water disposal facility at 6-6-46-25-W3M providing all Provincial regulations and Licensing requirements are met and that if any trucking is to begin

from other locations a road haul agreement may be required.

on Roll 2574.

17/276 SWANSTROM: That the RM of Manitou Lake write off the taxes on the improvements for the year 2017 for Gail and Stewart Hiar on Rolls 2573 and 2574 NE 18-45-27-W3M as the houses are vacant being in the amount of \$526.59 Municipal, \$224.79 North West SD #203, \$31.10 RM Manitou Lake Fire & Rescue on Roll 2573 and \$398.07 Municipal, \$129.53 North West SD #203, \$18.86 RM Manitou Lake Fire & Rescue

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Carried

Sask Alert Training

17/277 WRIGHT: That Assistant Brenda Appleton take the Sask Alert Training through the Emergency Management and Fire Safety Branch of the Provincial Government.

Carried

Marsden <u>Playschool</u>

17/278 WRIGHT: That the RM of Manitou Lake donate \$1000 to the Marsden Playschool for the 2017-2018 Year.

Carried

Pens 'Dayplanner

17/279 WRIGHT: That the RM of Manitou Lake order 600 pens and 100 day planners from Fort Pitt Farms Inc. at a cost of \$1628.55.

Carried

RoWay <u>3261</u> **17/280 KOCH:** That the RM of Manitou Lake No 442 Council pay the following for right of way purchase for the purpose of road widening on

3261 from 460 to 461follows: Amy & Kagan Sirett – SE 2-46-26

\$2512.69 \$3998.74

Amy & Kagan Sirett – NE 2-46-26 Carried

454 Access 17/281 WALDE: That the RM of Manitou Lake Council acknowledge the right of access agreements between the RM and Lloyd and Carol Watson for the RM's contractor to access the SE 26-45-26-W3M and SE 25-45-26-W3M to acquire material, at no cost, to build the fence ledge in the adjacent ditch as the fence ledge is being requested by said land owner.

Carried

Nov 11 Stat **17/282 KOCH:** That the staff be given Monday November 13th off as Remembrance Day is on a Saturday.

Carried

Drug & <u>Alcohol</u> **17/283 LAMB:** That Tracy Kurtz, Safety Officer be authorized to proceed with the development of a Drug and Alcohol Policy which includes the RM's ability to require testing prior to employment and random testing for all current and future employees.

Carried

Correspondence **17/284 KOCH:** That the following list of correspondence having been read be filed:

- 1. SARM TIER ONE TIRE PROGRAM
- 2. SARM FINNING ACCOUNT PROGRAM
- 3. SARM MUNICIPAL LEADERS ROLES & RESPONSIBILITIES NOV 6TH
- 4. PRAIRIE FUEL LSD 0.876
- 5. NCTPC MUNICIPAL SUPPORT PROGRAM
- 6. CPWA − RURAL ROADS WORKSHOP − OCT 19TH SASKATOON
- 7. LAKELAND LIBRARY LIBRARY WEEK & AUDIT
- 8. RIDGEVIEW ENT BRUSH MULCHING SERVICES
- 9. NORTHWEST DEMPOLITIONS EXPLOSIVES COURSE
- 10. PILLAR SYSTEMS
- 11. ZEAL ENERGY EXISTING APPROACH SW 6-46-25-3

Adjourn. 17/285 LAMB: That we do now adjourn.

Adopted	this	9 th	of	Novemb	er	201	7
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Reeve	Administrator