

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE RURAL
MUNICIPALITY OF MANITOU LAKE NO. 442 HELD IN THE MUNICIPAL OFFICE,
MARSDEN, SASKATCHEWAN ON THURSDAY DECEMBER 8, 2016**

- Present** **Reeve:** Ian Lamb
Councillors: Division 1 – Travis Lindsay
 Division 2 – Bob Walde
 Division 3 – Norman Wright
 Division 4 – Kevin Bossert
 Division 5 – Vacant
 Division 6 – Joe Koch
Administrator: Joanne Loy
- Call to Order** Reeve Lamb called the meeting to order at 9:00 a.m.
- Council held a moment of silence in honor of former Reeve Grant Wightman who served 36 years on Council.
- Councillor Resignation** **16/303 LAMB:** That the RM of Manitou Lake Council acknowledge Karl Koch's resignation effective November 21, 2016 and that Division 5 be declared vacant.
Carried
- By Election** **16/304 LAMB:** That the RM of Manitou Lake hold a by-election to fill the vacancy in Division 5.
Carried
- Nomination Day** **16/305 WRIGHT:** That Nominations for the by-election in Division 5 be accepted until 4:00 pm MST January 18, 2017.
Carried
- Election Date** **16/306 WRIGHT:** That Election Day, if required, for the by-election in Division 5 be February 22, 2017 with the poll open from 9:00 am to 8:00 pm MST.
Carried
- Nomination Officers** **16/307 KOCH:** That Joanne Loy, Brenda Appleton, and Kimberly Lake be appointed as Nomination Officers for the Division 5 by-election.
Carried
- Returning Officer** **16/308 KOCH:** That Joanne Loy be appointed as Returning Officer for the Division 5 by-election.
Carried
- Deputy RO** **16/309 WRIGHT:** That Brenda Appleton be appointed as Deputy Returning Officer for the Division 5 by-election.
Carried
- Poll Clerks** **16/310 KOCH:** That Kimberly Lake be appointed as Poll Clerk for the Division 5 by-election.
Carried
- Polling Place** **16/311 LAMB:** That the Polling Place for the Division 5 by-election and advance poll be the Marsden Seniors Centre with the Marsden Community Hall as an alternate location.
Carried
- Minutes** **16/312 WRIGHT:** That the minutes of the Regular Meeting on November 7, 2016 be adopted as presented.
Carried

- Minutes** **16/313 KOCH:** That the minutes of the Special Meeting on November 28, 2016 be adopted as presented.
Carried
- State-
ment** **16/314 BOSSERT:** That the Statement of Financial Activities for November 2016 be accepted as presented.
Carried
- Accounts** **16/315 LINDSAY:** That the accounts to December 8, 2016 be authorized for payment and that a list of cheques numbered 18779 to 18827 inclusive and including EFT Payroll deposits and online Receiver General Remittances totaling \$231,784.81 be annexed to and form a part of these minutes.
Carried
- Joint Admin
Agreement** **16/316 WRIGHT:** That the Joint Administration Agreement with the Village of Marsden be renewed effective January 1, 2017.
Carried
- 3264 RD
Const** **16/317 WALDE:** That the RM of Manitou Lake advise Blaine Watson, Cliff Harbin, and Sheldon Williams that the construction on 3264 has been inspected and considers the project completed as the RM paid for the land, paid crop damages, replaced top soil, and picked rocks, any further concerns should be sent to Council in writing.
Carried
- Dissolve
ADD BD** **16/318 KOCH:** That the RM of Manitou Lake Council proceed with dissolving the District 35 Agricultural Diversification Development Board.
Carried
- Crew
Cancel** **16/319 WALDE:** That the cancellation notice from Crew Energy Inc for pipeline A10 to A15-29-45-26-3 and B5 to 2C6-20-46-26-3 be acknowledged.
Carried
- Delegate** Duncan MacEachern, Weed Inspector
- Tax Tools
Workshop** **16/320 LAMB:** That Joanne Loy and Brenda Appleton attend the Tax Tools Workshop in North Battleford on February 9, 2017.
Carried
- LAFIOP
Workshop** **16/321 LAMB:** That Joanne Loy and Brenda Appleton attend the Local Authority and Freedom of Information and Privacy Workshop in Saskatoon February 17 – 19, 2017.
Carried
- Weed
Cert** **16/322 WALDE:** That the RM of Manitou Lake No 442 reimburse Duncan MacEachern, Weed Inspector, \$100 for licensing.
Carried
- HWYS
Weed Spray** **16/323 LINDSAY:** That the Ministry of Highways be requested to provide funding for the cost of the chemical to control invasive plants in the ditches along Highway 40 that the RM will be spraying in 2017.
Carried
- Railway
Weed Spray** **16/324 LINDSAY:** That both CP Rail and CN Rail be requested to provide funding for the cost of the chemical to control invasive plants along their respective right of ways.
Carried
- Delegate** James Czerniak, Foreman

Buzzard Road 16/325 **KOCH:** That the RM of Wilton be requested to do one mile of the road directly south of the Buzzard Bridge with the soil pulverizer and the soil stabilizer at an estimated cost of \$100,000 plus taxes in 2017.
Carried

Council recessed for lunch from 12:00 to 12:45 pm.

Snowplow Policy 16/326 **LINDSAY:** That the RM of Manitou Lake Snowplow Policy Be: That Snowplowing of driveways will be done at a minimum charge of \$125 for one hour plus GST for the current winter season, with snowplowing to be completed on an on call basis, snowplowing will be completed when the grader goes by, special requests will charged at a rate of \$125 per hour plus GST from the time the grader leaves the shop until it returns, the driveway must have suitable clearance for the grader, and that the RM is not liable for any damages .
Carried

Foreman Report 16/327 **LAMB:** That Council accepts Foreman James Czerniak's written report as circulated and that it be filed.
Carried

Xmas Hours 16/328 **WRIGHT:** That the Office and Shop be closed for the holidays December 26 and 27 and January 2.
Carried

Winter Weights 16/329 **LAMB:** That the RM of Manitou Lake allow winter weights effective 12:01 am December 15, 2016.
Carried

Seasonal 2017 16/330 **WRIGHT:** That Duncan MacEachern be given a \$2 per hour wage increase as Seasonal Operator for an hourly rate of \$28 for 2017.
Carried

Fulltime 4 Grader2017 16/331 **BOSSERT:** That Colten Ridsdale be given a \$1 per hour wage increase as Grader Operator for an hourly rate of \$29 for 2017 and that Colten be covered under the SARM Disability and Health and Dental Plan effective immediately.
Carried

Fulltime 3 Grader2017 16/332 **KOCH:** That Grader Operator Mona Gordon be given a \$1.05 per hour wage increase for an hourly rate of \$31.50 for 2017.
Carried

Office Clerk 2017 16/333 **LINDSAY:** That Kimberly Lake be given a \$2 per hour wage increase as Office Clerk for an hourly rate of \$20 for 2017.
Carried

Assist 2017 16/334 **WRIGHT:** That Assistant Brenda Appleton be given a salary increase from \$40,088 to \$44,500 effective January 1 with an additional increase of \$4500 to \$49,000.00 for 2017 upon receiving her Rural Class C Certificate.
Carried

Contract Offer 16/335 **WALDE:** That the RM of Manitou Lake No 442 Council increase the Foreman contract with High Hills Cattle Ltd. By \$2.50 for a rate of \$48 per hour plus GST with High Hills Cattle Ltd. to assume responsibility for all Revenue Canada deductions.
Carried

CAO 2017 16/336 **LAMB:** That CAO Joanne Loy be given a salary increase from \$89,966.45 to \$100,000 for 2017 plus 6 weeks holidays as she has reached 20 years of employment.

Carried

Fulltime Grader2017 16/337 **LINDSAY:** That Grader Operator Jean Donally be paid an hourly rate of \$33.86 for 2017.

Carried

Fulltime 2 Grader2017 16/338 **LAMB:** That Grader Operator Dave Rollheiser be paid an hourly rate of \$30.45 for 2017.

Carried

Bonus 16/339 **LAMB:** That Jean Donally, Dave Rollheiser, James Czerniak, Lorne Sherwood, Mona Gordon, Duncan MacEachern, Colten Ridsdale, Tracy Kurtz, Kimberly Lake, Brenda Appleton and Joanne Loy each be paid a \$500 bonus.

Carried

Village Signage 16/340 **WRIGHT:** That the Village of Marsden be authorized to place an appropriate sign in the front of the Municipal Office indicating the location of the Village Office.

Carried

Fireboard Alternate 16/341 **KOCH:** That Reeve Ian Lamb be appointed as an alternate on the RM Manitou Lake Fire & Rescue Board and the Neilburg Fire Board.

Carried

Correspondence 16/343 **WALDE:** That the following list of correspondence having been read be filed:

1. SARM – UPDATE
2. SARM – CERTIFICATE OF EXCESS LIABILITY INSURANCE
3. SARM – LONG TERM DISABILITY RENEWAL REPORT
4. FUEL PRICE -
5. SASK GOV. – OH&S REGULATIONS
6. PFA- UPDATE
7. MLA – LARRY DOKE CORRESPONDANCE
8. NCTPC – MEETING MINUTES
9. NCTPC – WORKSHOP
10. 2017 SHELTERBELT PROGRAM
11. WINTER WEIGHTS
12. RMAA CURLING
13. CREW – NOTICE OF CANCELLATION
14. CREW – NOTICE OF CANCELLATION

Carried

Adjourn. 16/344 **LAMB:** That we do now adjourn.

Carried

Adopted this 12th day of January 2017

 Reeve

 Administrator